



South of the Sound Community Farm Land Trust

SSCFLT BOARD MEMBER STATEMENT OF RESPONSIBILITIES

The duties and responsibilities as a board member of the South of the Sound Community Farm Land Trust include the following:

- 1. Financial Responsibility.** Board members have the duty to understand SSCFLT's budget, and to be an active participant in planning, and implementing that budget.
- 2. Legal Responsibility.** Working with the other board members, each member holds the responsibility to approve all SSCFLT policies and programs and to oversee their implementation. Board Policies (Conflict of Interest, Whistleblower, Document Retention) are posted at <http://www.communityfarmlandtrust.org/board-policy-documents.html> (password required).
- 3. Organizational Responsibility.** Board members:
 - Have the responsibility to take an **active part in the operation of SSCFLT** and to help carry out its mission. Board members are fully committed to that mission.
 - Make every effort to **attend all scheduled board meetings** and to be available for phone or e-mail consultation. Board members recognize that the commitment to this board will **involve a significant amount of time including service on at least one of the Board's committees.**
 - Have a responsibility to **participate in decision-making with healthy debate, due process and to work toward consensus on all board decisions.** In the event that consensus cannot be achieved, a decision may be made by a majority of the Board Members present and voting. Once an action is taken, Board members have the duty to support the decisions made by the majority of the Board.
 - Have a responsibility **to be knowledgeable of and abide by the SSCFLT's bylaws.** Bylaws are posted at <http://www.communityfarmlandtrust.org/bylaws.html>
- 4. Fundraising Responsibility.** Board members will actively engage in fundraising for SSCFLT in whatever ways are appropriate for them. Opportunities may include assisting with or hosting special events, bringing many individuals to Farms Forever and other events, donating auction items, writing thank you notes or calling donors to thank them, assisting with grant or foundation applications, or making individual solicitations.

Approved by SSCFLT Board of Directors, September 8, 2015